Pricing for Preservation Quality Print and Image Digitization Services

Services include:

- Bitonal, grayscale, and color scanning (with special procedures for scanning fragile artifacts);
- Digital imaging and photography (including color balancing, processing and profiling)
- Document structuring of image files
- Optical character recognition (OCR)

Pricing

All prices listed are based upon our current hourly production rate, set in concert with University Services and Rates Facility.

Please note:

- All prices are dependent upon physical condition, handling need and delivery requirements.
- **In order to create an accurate estimate, we would need to be able to see the material; for a detailed estimate, please contact dcaps@cornell.edu.
- The prices listed below are average cost.
  - Per image cost is higher to incorporate setup and calibration.
  - Per image cost is lower for larger projects.
- For projects, estimation will be compared after we begin project.

Text-based Material

**Unbound material (sheetfed)** - Standard or legal sized, non-brittle paper

- $1 per image 1 - 200 images; minimum charge $32.50 minimum charge (.5 @hourly production rate of $65)
- 200 plus items:
  - $.15 per image black and white
- $.25 per image color

**Unbound material (book scanner)**- Brittle, standard or oversized, special handling up to 17" x 24"
- $7 per image - 20 or less images (all formats) minimum charge $32.50
  minimum charge (.5 @hourly production rate of $65)
- $5 per image - 20 - 50 images (all formats)
- $3 per image - 50 - 100 images (all formats)
- 100 plus items:
  - $1 per image black and white
  - $2 per image color/grayscale (standard scan)
  - $3 per image color/grayscale (slower scan; higher definition)

**Bound materials - special handling materials (brittle, rare, falling apart, complicated objects)**
- $7 per image - 20 or less images (all formats) minimum charge $32.50
  minimum charge (.5 @hourly production rate of $65)
- $5 per image - 20 - 50 images (all formats)
- $3 per image - 50 - 100 images (all formats)
- 100 plus items:
  - $1 per image black and white
  - $2 per image color/grayscale (standard scan)
  - $3 per image color/grayscale (slower scan; higher definition)

**Image-based Material and Photography**

**Flatbed scanning (unbound and smaller than 12" x 17")**
- $10 per image - 5 or less images (all formats) minimum charge $32.50
  minimum charge (.5 @hourly production rate of $65)
- $6 per image - 6 or more images (all formats)
- For larger projects (over 100 images), inquire for cost estimate**

**Photography**
- Cost Estimate required** minimum charge $65 minimum charge (hourly production rate of $65) Please inquire at dcaps@cornell.edu